



Minutes NV COMMUNICATIONS STEERING COMMITTEE

DATE	January 6, 2004
TIME	1:15 pm – 3:00 pm
LOCATION	2525 South Carson Street – Carson City 555 East Washington Street – Las Vegas
RECORDER	Maggie Thorne

ATTENDANCE

Carson City Members	Present	Las Vegas Members	Present
Terry Savage, Chair, Dept of Information Technology		Bill Donahoe, US Dept of Energy	
Robert Chisel, Dept of Transportation	✓	Ray Flynn, LV Metro Police Dept	
Neil Harris, Elko County Sheriff's Office	✓	Bob Lossle, FBI	
Cherrill Cristmas, NV Health Division		James Spinello, Clark County	✓
Freeman Johnson, Dept of Conservation & Natural Resources	✓	Jack Staley, LV Valley Water District	✓
Dave Hosmer Dept of Public Safety	✓	Ronda Hornbeck, Lincoln County	✓
Dan Newell, City of Yerington	✓		
Ralph Jaeck, City of Reno	✓		
Chris Lake, NV Hospital Association			
Dan Holler, Douglas County	✓		

Staff

Name	Present	Name	Present
Mark Blomstrom, Dept of Information Technology	✓	Gladys Myler, Attorney General's Office	✓
Maggie Thorne, Dept of Information Technology	✓	Dave McTeer Dept of Administration	
Jim Wilson, Clark County/SNACC	✓		

I. CALL TO ORDER

In the absence of Terry Savage, Mark Blomstrom called the meeting to order at 1:15 pm.

II. ROLL CALL/MINUTES

The roll call was conducted by Maggie Thorne. Present: 10 members, 0 alternates.

Absent: 6

The minutes from the December 2 meeting were reviewed. Mark made the following changes:

Amend number of members attending to 9

Amend the reference to NINA to NENA (National Emergency Number Assn)

A motion was made by Neil Harris and seconded by Dave Hosmer to approve the minutes as amended. Motion carried.

III. GRANTS UPDATE

Mark Blomstrom provided an update on two grant items:

1. Grant for Communication Interoperability Plan – A Dept of Justice grant. DoIT will be going to the IFC January 28th meeting to get their approval to accept the money for this grant. A RFP committee has been established: Mark Blomstrom, Jim Wilson, Robert Chisel and Dennis Cobb. Mark asked that anyone interested in being on this Committee should contact him as soon as possible. A teleconference meeting is scheduled for this coming Thursday to layout the RFP process.
2. Division of Emergency Management has had a deadline move from December 31st to January 31st for the submission of the Federal Needs Assessment – will provide the basis for FY04 Grant requests. Dave Edwards asked if there was going to be an opportunity to review the consolidated package.

IV. E911 SURVEY

The members reviewed a 3 page Status Report on the E911 Survey of the State submitted by Ralph Jaeck. Ralph indicated that document was a first cut in summarizing what has been done by NENA and other groups in the State. He said he requested the information from various counties, but due to the holiday has not heard back from everyone. The report contained a summary of E911 implementation by county throughout the state, existing state structure of E911, means of revenue collection, California problems and terminology. Mark asked everyone to contact Ralph directly with any additions or changes. Ralph indicated he hoped to have an enhanced document to present at the next meeting of NCSC.

V. UPDATE ON FEDERAL AGENCIES RADIO SYSTEM (FEDERAL GOVERNMENT INTEGRATED WIRELESS NETWORK)

Mark reported that they are still waiting to hear back from the Feds (Jim Ritter) on their decisions after meeting with the State. Jim Wilson said that the meeting with the feds was a good exchange of information.

VI. TRANSITION PATH POSSIBILITIES AND SOFTWARE DEFINED RADIOS

Mark tabled discussion on this item in the absence of Terry and indicated it would be placed on the agenda for the next meeting in February. Mark also asked the Tech Committee to keep their eyes open on software-defined radios and report back on any info they come up with.

VII. STATUS REPORT – TECHNICAL SUBCOMMITTEE

Jim Wilson discussed the following activities of the Technical Subcommittee:

- RFP Committee would be meeting on January 8 to discuss the Interoperability Grant scope.
- Decided to stop discussion on Project 25 and just generate a statement of information since basically not all members agree with all aspects of Project 25.
- The microwave infrastructure and interconnect have been discussed and the Tech Subcommittee has an issue that would like to bring before the DAG with regards to Security. The Tech Subcommittee felt that they could be providing a great deal of information in public meetings about the security of our radio networks, our wireless networks and our interconnection networks which could lead to some intelligent people looking at some possible weaknesses and weak

points in our systems. The Tech Committee would like the DAG to look at the possibility of keeping some of this information confidential and when we hire a consultant have a confidentiality agreement. The Tech Committee also considered having their information put into a database for the members to access and work with without doing it in an open meeting.

Glade Myler said two things have to happen with regards to this request:

1. NCSC (and the Tech Subcommittee) needs to be adopted by the Homeland Security Commission as a subcommittee of the Commission in order for NCSC to take advantage of the closed meeting portion of AB441 and then they could have closed meetings. A member of the Commission would have to be on the Tech Subcommittee
2. Also these documents and issues that need to be secure would have to be declared classified by the Governor according to AB441. At this point, the Commission and the Governor have not declared the criteria that should be used for classifying certain documents. A request for a document to be classified needs to be submitted to the Governor.

Mark added the Commission is addressing these issues, but he indicated he had no idea when NCSC would hear anything. Mark said he would continue to talk off line with Glade and provide an update at the next NCSC meeting.

- Have written a draft interoperability policy.
- Will be holding a Region 27 800 MHz meeting and will amend the Plan to reflect the interoperability program that will be launched in Southern NV.
- Recommended that the Homeland Security Commission review the EMD Interoperability Plan of 1988 and either update it, amend it, append it or perhaps have the consultant work with this, but it should be addressed.
- Adding Technology Updates to the Tech Subcommittee agenda as a monthly item to identify and discuss.
- Next Meeting: After NCSC, perhaps the 10th of February.

VIII. MEMBER UPDATES AND COORDINATION

Cherrill Cristman from the Health department has been replaced with Heidi Sakelarios as the Public Health Preparedness Coordinator.

Dave Hosmer spoke on the DPS migration effort and gave a status report. Had three problem areas that delayed progress but are now installing mobiles and moving faster than anticipated. Looking at 10 days to have NHP installed and progress will continue thereafter and are on target for the month of February.

VIII. LEGISLATIVE UPDATE

None presented.

VIII PUBLIC COMMENT

No public comment

X. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 2:40 PM

Future Meeting: February 3, 2004

Minutes are posted on the website at: <http://ncsc.nv.gov/>

Questions Call: 775-684-5859 or email maggiet@doit.state.nv.us

Draft minutes submitted by Maggie Thorne, 12/05/03

APPROVED: _____ DATE: _____